



ASSET CONDEMNATION AND DISPOSAL

Department : Healthcare Innovation and Technology (HIT)

Contact Person : _____

Asset Code	Asset Description	Serial Number	Location	Cost Price (RM)	Net Book Value (RM)	Condition of Asset	Reason Disposal
MISNB0092	HP ProBook 440 G3 Notebook PC	5CD6566K1S	HIT	4150	1	Good	Obsolete
MISNB0119	HP ProBook 440 G5 Notebook PC	5CD84791HH	HIT	3606	1	Good	Obsolete
MISNB0103	HP ProBook 440 G4 Notebook PC	5CD7239N0K	HIT	4083	1	Good	Obsolete
MISNB0112	HP ProBook 440 G5 Notebook PC	5CD811BLCH	HIT	5433	1	Good	Obsolete
MISNB0086	HP ProBook 440 G5 Notebook PC	5CD84791HT	HIT	5683	1	Good	Obsolete

Requested by, (User)

Signature : [Signature]

Name : Mohd SHAHAWI Rosli

Date : 26/3/2025

UM Specialist Centre Sdn.Bhd (465578-U)

Reviewed by, (Head of Department)

Signature : [Signature]

Name : Haslina bt Che Othman

Date : 28/3/2025

UM Specialist Centre Sdn.Bhd (465578-U)

Recommended by, (FMS/BEMS/HIT)

Signature : [Signature]

Name : Haslina Binti Che Othman

Date : _____

HIT Manager
UM Specialist Centre Sdn.Bhd (465578-U)

FOR OFFICE USE

Witnessed by, (Finance Dept)

Signature : [Signature]

Name : NUR AQILAH ISMAIL

Date : _____

EXECUTIVE, FINANCE ADMINISTRATION
UM SPECIALIST CENTRE SDN BHD (465578-U)

Verified by, (Financial Controller/Finance Manager/Accountant)

Signature : [Signature]

Name : KATIN SHAHLID BIN AHMAD

Date : _____

FINANCE MANAGER
UM SPECIALIST CENTRE SDN BHD (465578-U)

Approved by, (Chief Operating Officer/Chief Executive Officer)

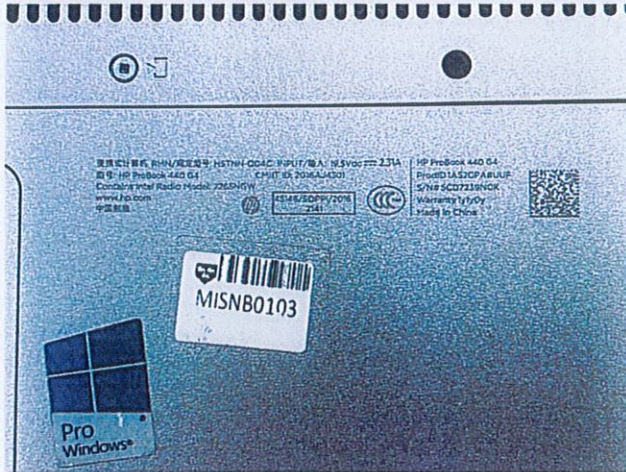
Signature : [Signature]

Name : _____

Date : 23/4/25

- *Condition Code**
- P = Poor
 - F = Fair
 - G = Good
- *Reason for Disposal**
- B = Beyond Economical Repair
 - O = Obsolete
 - U = Upgrade
 - T = Theft
 - L = Loss
 - D = Damage

Level of Authority	Approving Authority		
	Request	Recommend	Approve
For amount from RM1 to RM50k	HOD	AT/FM/FC	COO
For amount from RM50k to RM250k	HOD	AT/FM/FC	CEO
For amount exceeding RM250k per transaction	FM/FC	CEO	BOD





ASSET CONDEMNATION AND DISPOSAL

Department : HEALTHCARE INNOVATION & TECHNOLOGY

Contact Person : HASLINA CHE OTHMAN

Asset Code	Asset Description	Serial Number	Location	Cost Price (RM)	Net Book Value (RM)	Condition of Asset	Reason Disposal
MISNB0050A ✓	HP ELITEBOOK 8460	CNU203179S ✓	HIT	✓ 1600 ✓	0.00	GOOD	UMSC-CRS 2025 - DONATION
MISNB0126 ✓	HP PROBOOK 440 G6	5CD9101MGP ✓	HIT	✓ 6040 ✓	0.00	GOOD	UMSC CRS 2025 - DONATION
MISNB0107 ✓	HP PROBOOK 440 G5	5CD81121F3 ✓	HIT	✓ 3783 ✓	0.00	GOOD	UMSC CRS 2025 - DONATION
MISNB0099 ✓	HP PROBOOK 440 G5	5CD81121DX ✓	HIT	✓ 3443 ✓	0.00	GOOD	UMSC CRS 2025 - DONATION
MISNB0110 ✓	HP PROBOOK 440 G5	5CD71838PP ✓	HIT	✓ 5433 ✓	0.00	GOOD	UMSC CRS 2025 - DONATION
MISNB0114 ✓	HP PROBOOK 440 G5	5CD81121PX ✓	HIT	✓ 5448 ✓	0.00	GOOD	UMSC CRS 2025 - DONATION
MISNB0109 ✓	HP PROBOOK 440 G5	5CD811BLB6 ✓	HIT	✓ 4033 ✓	0.00	GOOD	UMSC CRS 2025 - DONATION
MISNB0108 ✓	HP PROBOOK 440 G5	5CD81121K5 ✓	HIT	✓ 3783 ✓	0.00	GOOD	UMSC CRS 2025 - DONATION
MISNB0118 ✓	HP PROBOOK 440 G5	5CD84791HT ✓	HIT	✓ 4088 ✓	0.00	GOOD	UMSC CRS 2025 - DONATION
MISNB0071 ✓	HP PROBOOK 440 G1	2CE4100R4Q ✓	HIT	✓ 2660 ✓	0.00	GOOD	UMSC-CRS 2025 - DONATION

bad exterior condition

exterior crack

Requested by,
(User) **Saujana Ikhma Binti Sapit Noor**
Executive, HIT
Healthcare Innovative Technology
Signature : Mobile : 010 465 0370
Email : saujanasn@umsc.my
Name : _____
Date : 30/5/2025

Reviewed by,
(Head of Department)
Signature : Haslina Binti Che Othman
Name : HIT Manager
UM Specialist Centre Sdn Bhd (465578-U)
Date : 30/5/25

Recommended by,
(FMS/BEMS/HIT)
Signature : Haslina Binti Che Othman
Name : HIT Manager
UM Specialist Centre Sdn Bhd (465578-U)
Date : 30/5/25

FOR OFFICE USE

Witnessed by,
(Finance Dept) h
Signature : _____
Name : NOORZALEHA HAMAMAT
SUPERVISOR, FINANCE
UM SPECIALIST CENTRE SDN BHD (465578-U)
Date : 30/5/25

Verified by,
(Financial Controller/Finance Manager/ Accountant)
Signature : _____
Name : _____
Date : 30/5/25

Approved by,
(Chief Operating Officer/Chief Executive Officer)
Signature : _____
Name : Norzaiton Binti Senusi
Chief Executive Officer
UM Specialist Centre Sdn Bhd (465578-U)
Date : _____

- *Condition Code**
P = Poor
F = Fair
G = Good
- *Reason for Disposal**
B = Beyond Economical Repair
O = Obsolete
U = Upgrade
T = Theft
L = Loss
D = Damage

Level of Authority	Approving Authority		
	Request	Recommend	Approve
For amount from RM1 to RM50k	HOD	AT/FM/FC	COO
For amount from RM50k to RM250k	HOD	AT/FM/FC	CEO
For amount exceeding RM250k per transaction	FM/FC	CEO	BOD





Note: Original form should be kept by finance. HOD may keep copy for reference.

DISPOSAL

To be completed by Facility/Biomedical/HIT:

- To be sold as second hand. Suggested vendor : _____
- To be sold as scrap.
- Schedule waste.
- For trade-in. Trade in value : RM _____
- Biomedical/HIT Equipment with Patient/Clinical Data.

Disposal date : _____

* Donation to student UM

Proposed by :

Haslina Binti Che Othman
Head of Department of Facility/Biomedical/HIT
UM Specialist Centre Sdn.Bhd (465578-U)

Name/Stamp :

Date :

For HIT Hardware disposal only (to be filled up by HIT Department)-

Unit Serial No.	Storage Internet Protocol No.	Size of Data

Processed by :

Verified by :

Haslina Binti Che Othman
HIT Manager
UM Specialist Centre Sdn.Bhd (465578-U)

Processed Date :

Head of Department HIT

Date :